



TOWN OF BERWYN HEIGHTS

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MAYOR
Cheryl A. Jewitt

COUNCIL MEMBERS
Jodie A. Kulpa-Eddy (Mayor Pro Tem)
Patricia D. Dennison
Christopher J. Rasmussen
Gerald J. Shields

ORDINANCE 173 – FY 2018 GENERAL FUND TOWN BUDGET

AN ORDINANCE providing for the General Fund Town Budget for Fiscal Year (FY) 2018 and setting the tax rate levy on all the assessed valuations of real and personal property located in the Town of Berwyn Heights.

Section 1. BE IT ORDAINED by the Town Council of the Town of Berwyn Heights that the FY 2018 General Fund Town Budget was presented at the Town Meeting on April 12, 2017, pursuant to the authority in Section 602 of the Berwyn Heights Town Charter; and

Section 2. BE IT FURTHER ORDAINED by the Town Council of the Town of Berwyn Heights, pursuant to the authority in Section 604 of the Berwyn Heights Town Charter, that the General Fund Town Budget for FY 2018 is attached hereto and was distributed at the Town Meetings on April 12 and May 10, 2017; and

Section 3. BE IT FURTHER ORDAINED that the Real Property Tax Levy for FY 2018 beginning July 1, 2017 is fifty-three cents (\$0.53) per one hundred dollars (\$100) of assessed real property valuation. If said real property tax is not paid before the first day of October 2017, the same shall bear interest and penalty until paid. The Town may place a lien on the real property to collect unpaid real property tax and any applicable penalty and interest; and

Section 4. BE IT FURTHER ORDAINED that the Personal Property Tax Levy for FY 2018 beginning July 1, 2017 is one dollar and thirty-two point five cents (\$1.325) per one hundred dollars (\$100) of assessed personal property valuation. If said personal property tax is not paid pursuant to the terms of the personal property tax bill, the same shall bear interest and penalty until paid. The Town may place a lien on the personal property and on the real property of the owners of the personal property to collect unpaid personal property tax and any applicable penalty and interest; and

Section 5. BE IT FURTHER ORDAINED the Town Administrator is directed to place three cents (\$0.03) per one hundred dollars (\$100) of assessed real property valuation and seven point five cents (\$0.075) per one hundred dollars (\$100) of assessed personal property valuation into the Infrastructure Improvement Reserve to install, improve, repair, or reconstruct roads, curbs, gutters, sidewalks, and any other Town infrastructure; and

Section 6. BE IT FURTHER ORDAINED the Town Administrator is authorized to transfer funds as necessary from "Salaries to General Administration" within any activity, but no transfer of funds from one activity to another shall be made without the prior Town Council authorization; and

Section 7. BE IT FURTHER ORDAINED this General Fund Town Budget ensures more than adequate funds are maintained in the Town's Unrestricted Fund Balance to cover three months of operating expenses in the event they are needed.

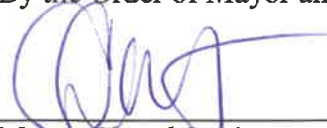
NOW, THEREFORE, BE IT ORDAINED that the Town Council of the Town of Berwyn Heights does hereby adopt this budget with a supporting real property tax rate of fifty-three cents (\$0.53) per one hundred dollars (\$100) of assessed valuation of real property and one dollar and thirty-two point five cents (\$1.325) per one hundred dollars (\$100) of valuation of personal property for FY 2018 beginning July 1, 2017 through June 30, 2018, which rates shall become effective July 1, 2017.

AND BE IT FURTHER ORDAINED that if any section or provisions or parts in this Ordinance shall be adjudicated to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of this Ordinance as a whole or any other section or provision or part thereof.

AND BE IT FURTHER ORDAINED by the Town Council of the Town of Berwyn Heights, that this Ordinance shall become effective on the 30th day of May 2017, after having been read at two successive Town Meetings on April 12 and May 10, 2017, pursuant to Section 311 of the Berwyn Heights Charter, unless within twenty days after its passage a Referendum Petition, pursuant to Section 311.2 of the Berwyn Heights Charter, is filed with the Town Administrator. If such a Petition is filed, this Ordinance shall be held in abeyance pending the outcome of a special election pursuant to Section 311.2 of the Berwyn Heights Charter.



By the Order of Mayor and Town Council



Mayor Cheryl Jewitt
Town of Berwyn Heights

ATTEST:



Kerstin Harper, Town Clerk

5-10-2017
Date

Adopted: May 10, 2017
Effective: May 30, 2017

FY 2018 - GENERAL FUND BUDGET

	Adopted FY 2017 Budget	Adopted FY 2018 Budget
REVENUES		
TAXES		
Real Estate	\$ 1,407,605	\$ 1,529,024
Real Estate Taxes for Dedicated Infrastructure Reserve Fund	\$ 84,456	\$ 91,741
Personal Property Taxes	\$ 257,700	\$ 235,000
Personal Property - Prior Years	\$ 7,300	\$ 8,000
Personal Property Tax Taxes for Dedicated Infrastructure Reserve Fund	\$ 15,000	\$ 13,500
Penalties and Interest on Taxes	\$ 3,000	\$ -
Income Tax	\$ 430,000	\$ 390,000
Recycling Fee	\$ 72,170	\$ 72,170
Total Taxes	\$ 2,277,231	\$ 2,339,435
LICENSE AND PERMITS		
Business Licenses	\$ 17,000	\$ 18,000
Business Licenses - Prior Years	\$ 2,500	\$ 1,000
Traders Licenses	\$ 2,600	\$ 2,000
Building Permits	\$ 8,000	\$ 12,000
Cable TV Fees - Comcast	\$ 15,000	\$ 15,600
Cable TV Fees - Verizon	\$ 32,000	\$ 33,000
Rental Licenses	\$ 57,000	\$ 57,000
Dumpster Permits	\$ 500	\$ 1,000
PODS Permits	\$ 700	\$ 300
Total Licenses and Permits	\$ 135,300	\$ 139,900
INTERGOVERNMENTAL		
State Police State Grant	\$ 51,430	\$ 51,430
Disposal Fee Rebate	\$ 8,232	\$ 8,232
Highway User Fee	\$ 110,216	\$ 105,547
Maryland Smart Energy Communities Grant	\$ 20,200	\$ -
Total Intergovernmental	\$ 190,078	\$ 165,209

FY 2018 - GENERAL FUND BUDGET

	Adopted FY 2017 Budget	Adopted FY 2018 Budget
SERVICE CHARGES		
Pedestrian Bridge Reimbursement	\$ 2,700	\$ 2,700
Van Fares	\$ -	\$ -
Total Service Charges	\$ 2,700	\$ 2,700
FINES AND FORFEITURES		
Police Department	\$ 50,000	\$ 50,000
Speed Camera	\$ 30,000	\$ 30,000
Code Compliance Fines	\$ 20,000	\$ 15,000
Total Fines and Forfeitures	\$ 100,000	\$ 95,000
MISCELLANEOUS		
Interest & Dividend Income	\$ 18,000	\$ 18,000
Town Center Rental	\$ 5,200	\$ 10,000
Recycling (PG Scrap)	\$ 1,000	\$ -
Appliance Pick-up Fees	\$ 300	\$ 300
Recycling (Waste Management)	\$ -	\$ 1,000
Sales of bags, copying & faxing	\$ 250	\$ 250
Other	\$ 2,400	\$ 2,400
Police Dept.-Miscellaneous	\$ 3,000	\$ 3,000
Advertising in Bulletin	\$ 3,500	\$ 3,000
Sale of Assets	\$ 5,000	\$ 5,000
Cable TV Capital PEG Grant - Comcast	\$ 9,400	\$ 9,400
Cable TV Capital PEG Grant - Verizon	\$ 21,000	\$ 21,000
Abatement/ Code	\$ -	\$ -
Greenbelt Station Metroland Impact Fees	\$ 230,000	\$ 230,000
Total Miscellaneous	\$ 299,050	\$ 303,350
TOTAL RECEIPTS	\$ 3,004,359	\$ 3,045,594
FUND BALANCE and RESERVES		
<i>Fund Balance - Operating Budget</i>	\$ -	\$ -
<i>Fund Balance - Capital Projects & Purchases</i>	\$ -	\$ 50,000
<i>Reserve - Vehicle Replacement</i>	\$ 9,000	\$ 30,000
<i>Reserve - Public Safety (Speed Camera)</i>	\$ 7,400	\$ 40,000
<i>Reserve - Greenbelt Station South Core</i>	\$ -	\$ -
Total Fund Balance and Reserves	\$ 16,400	\$ 120,000
TOTAL REVENUES	\$ 3,020,759	\$ 3,165,594

FY 2018 - GENERAL FUND BUDGET

	Adopted FY 2017 Budget	Adopted FY 2018 Budget
EXPENDITURES		
GENERAL GOVERNMENT		
Mayor and Council	\$ 29,000	\$ 29,000
Town Administration	\$ 355,622	\$ 370,872
Municipal Building	\$ 15,200	\$ 16,000
Town Center	\$ 25,050	\$ 25,350
Total General Government	\$ 424,872	\$ 441,222
PUBLIC SAFETY & HEALTH		
Police Department	\$ 693,676	\$ 729,076
Public Safety Miscellaneous	\$ 13,000	\$ 13,000
Total Public Safety & Health	\$ 706,676	\$ 742,076
CODE COMPLIANCE		
Code Compliance Program	\$ 115,955	\$ 123,505
Van Program	\$ 1,200	\$ 4,500
Total Code Compliance Department	\$ 117,155	\$ 128,005
PUBLIC WORKS		
Public Works Building	\$ 29,250	\$ 26,600
Streets, Sanitation, Recycling & Street Lighting	\$ 667,660	\$ 701,110
Total Public Works	\$ 696,910	\$ 727,710
PARKS and RECREATION	\$ 28,500	\$ 30,250
CABLE	\$ 14,840	\$ 30,400
NON-DEPARTMENTAL		
Insurance	\$ 107,400	\$ 107,100
Employee Benefits	\$ 298,304	\$ 317,250
4-Cities Street Sweeper Program	\$ 19,000	\$ 19,000
Consultant Services	\$ 33,000	\$ -
Total Non-Departmental	\$ 457,704	\$ 443,350

FY 2018 - GENERAL FUND BUDGET

	Adopted FY 2017 Budget	Adopted FY 2018 Budget
CAPITAL PROJECTS: OPERATING		
Telephone System	\$ 18,980	\$ -
Access Control Devices	\$ 500	\$ -
Administration Vehicle	\$ 29,200	\$ -
Town Hall Museum Improvements	\$ 1,000	\$ -
Town Hall HVAC	\$ 15,640	\$ -
Infrastructure Reserve Fund	\$ 90,216	\$ 65,547
Infrastructure Reserve Fund Road Tax	\$ 99,456	\$ 105,241
Vehicle Equipment/Replacement Reserve Fund	\$ 93,400	\$ 81,793
PEG Cable TV Reserve Fund	\$ 15,560	\$ -
Greenbelt Station Reserve Fund	\$ 200,000	\$ 160,000
Transfer to Unrestricted Fund Balance	\$ 2,750	\$ -
Total Capital Projects: Operating	\$ 566,702	\$ 412,581
Total Operating Budget	\$ 3,013,359	\$ 2,955,594
CAPITAL PROJECTS: FUND BALANCE & RESERVE		
Road Repair Study	\$ -	\$ 20,000
Architecture/Engineering for Town Office/Town Center for Police Department Location	\$ -	\$ 40,000
Economic Development Study	\$ -	\$ 30,000
Administration Vehicle	\$ -	\$ 30,000
Police Vehicles and Equipment	\$ 7,400	\$ 40,000
Building & Grounds Improvements	\$ -	\$ 50,000
Total Capital Projects: Fund Balance & Reserve	\$ 7,400	\$ 210,000
TOTAL EXPENDITURES	\$ 3,020,759	\$ 3,165,594